

Operational Processes of LEI Allocation

October 24, 2016

Japan Exchange Group
Tokyo Stock Exchange

Item	Details	Remarks
<p>1. LEI</p> <p>(1) Objects</p> <p>(2) Code Structure</p> <p>(3) Reference data</p>	<p>○ LEI (Legal Entity Identifier) is a code to identify an entity or a fund that is a party to financial transactions (hereinafter “entity”), and it is allocated based on the entity’s application.</p> <p>○ The LEI consists of 20 alphanumeric characters.</p> <p>○ These are a four-character prefix for the Local Operation Unit (hereinafter “LOU”), two reserved digits (00), 12 alphanumeric characters as code (random) to specify the entity, and a two-character check digit.</p> <p>○ LEI reference data (hereinafter “reference data”) is mainly as follows: (For Companies)</p> <p>① Official Company Name</p> <p>② Legal Form</p> <p>③ Headquarters Address</p> <p>④ Legal Address</p> <p>⑤ Country</p> <p>⑥ Business Registry Entity ID</p>	<p>○ The LEI structure is as defined under ISO 17442.</p> <p>○ TSE publishes and administers each LEI (and its reference data) as allocated by TSE or transferred to TSE from another LOU.</p> <p>○ Reference data is published in Japanese and English.</p>

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<p>2. Allocation</p> <p>(1) <u>Application</u></p>	<p>⑦ Initial Registration Date</p> <p>⑧ <u>Next Renewal Date</u></p> <p>⑨ Last Update Date</p> <p>⑩ In case of expiration, Expiration Date and Expiration Reason</p> <p>⑪ Ultimate Parent (optional)</p> <p>(For Funds)</p> <p>① Official Fund Name</p> <p>② Name of trustee (including re-trust trustees). Should be “Issuer” if the issuer submits the application. The same applies hereafter.)</p> <p>③ Headquarters Address of Trustee</p> <p>④ Legal Address of Trustee</p> <p>⑤ Country of Trustee</p> <p>⑥ Registration Date</p> <p>⑦ <u>Next Renewal Date</u></p> <p>⑧ Last Update Date</p> <p>⑨ In case of expiration, Expiration Date and Expiration Reason</p> <p>○ <u>The party applying for allocation of LEI (hereinafter, “allocation applicant”) should register the account via a dedicated portal site</u></p>	<p>○ As a rule, Trustee companies are expected to submit applications. Also, Issuer can submit applications.</p> <p>○ Regarding ①, <u>the official fund name is indispensable, but in the case of private funds, exceptionally</u>, it should be “Name of Trustee/Fund code”. However, the “Name of Issuer/Fund code” should be used when the issuer submits an application.</p> <p>○ <u>The Group address is recommended because the</u></p>

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<p>(2) TSE validation</p> <p>(3) Registration <u>and</u> <u>Publication</u></p>	<p><u>(hereinafter, “JPX-LEI portal site”), and is issued with an ID and password.</u></p> <ul style="list-style-type: none"> ○ <u>The allocation applicant must input the required data via My Page on the JPX-LEI portal site, and submit the designated LEI Application Form and Business Registration form (in the case of companies). The allocation applicant should be the entity itself that receives the LEI in the case of companies, or trustee or issuer in the case of funds. In addition, agent application by a third party should be permitted, and in this case, a letter of attorney concerning acceptance of entrustment for the procedure should be submitted.</u> ○ <u>A weekday at least five business days after the application date should be selected as the preferred processing date. If insufficient application details are provided, processing on the preferred processing date may not be feasible.</u> ○ <u>The allocation applicant is responsible for all procedures, including new applications, change of registered information, renewal, suspension, and expiration.</u> <p>○ TSE validates the accuracy of the submitted application with reference to the registered appendices, etc.</p> <p>○ Once TSE has completed the validation process, TSE allocates <u>and registers an LEI and its reference data onto TSE computer system (“data management system”).</u></p>	<p><u>mail address registered for account registration is used as the contact.</u></p> <ul style="list-style-type: none"> ○ <u>Collective applications are only permitted when submitting ten or more new applications at a time.</u> ○ <u>The representative’s seal or signature is required <u>on LEI Application Form.</u></u> ○ <u>A Business Registration form is required unless it has already been submitted to TSE for another registered LEI <u>in the case of a trustee or issuer.</u></u>

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<p>(3) <u>Registration and Publication</u></p> <p>4. Change reference data (1) <u>Application</u></p>	<p>applicant, TSE will contact the former LOU and confirm the accuracy of the submitted application with reference to the registered appendices, etc.</p> <ul style="list-style-type: none"> ○ <u>TSE registers the LEI and reference data in the data management system if there is no problem with the application details as a result of confirmation.</u> ○ <u>Once TSE has registered the LEI and its reference data onto the data management system, TSE notifies the transfer applicant or their attorney and publishes the details on the JPX-LEI portal site as soon as practical.</u> ○ <u>Upon completion of the above procedure, a contract is established between an entity and TSE, and contractual obligations are imposed on both parties.</u> <ul style="list-style-type: none"> ○ <u>When there has been a change to the content of data submitted to TSE, the allocation applicant or transfer applicant (hereinafter, “responsible party”) must apply to change the registered information (hereinafter, “application for changes”) to TSE via My Page on the JPX-LEI portal site without delay.</u> ○ <u>Whenever any data of entity that is mentioned in the Business Registration form or equivalent documents changes, a new Business Registration form must be submitted in the case of companies, – or in the case of funds, documentation that confirms details of the changes.</u> ○ <u>A weekday at least five business days after the application date should be selected as the preferred processing date. If insufficient application details are provided, processing on the preferred processing date may not be</u> 	<ul style="list-style-type: none"> ○ <u>An LEI identifies the entity, and it is strictly prohibited to reuse the same LEI code for another entity. Whenever an entity name is changed, documentation confirming the identity of the company or fund must be submitted.</u>

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<p>(2) Registration <u>and Publication</u></p> <p><u>5. Renewal of LEI</u></p> <p><u>(1) Email notification</u></p> <p><u>(2) If an entity does not wish to renew LEI</u></p> <p><u>(3) If an entity wishes to renew LEI</u></p>	<p><u>feasible.</u></p> <ul style="list-style-type: none"> ○ When TSE receives an application for changes, TSE amends the data in the data management system after confirmation. ○ Any changes will be published by TSE. <ul style="list-style-type: none"> ○ <u>In principle, LEI must be renewed annually in order to continue using LEI.</u> ○ <u>Notification will be sent to the email address registered on My Page at least two months before the date of the next renewal date for active LEIs.</u> <ul style="list-style-type: none"> ○ <u>If an entity does not wish to renew its LEI, applications for expiration or suspension must be made via My Page by the earlier of the last business day of the month preceding the month of the next renewal date, or five business days before the next renewal date.</u> ○ <u>If there is no application for expiration or suspension by the earlier of the last business day of the month preceding the month of the next renewal date, or five business days before the next renewal date, data shall be renewed automatically, and Annual Renewal Fee shall be issued.</u> <ul style="list-style-type: none"> ○ <u>If an entity wishes to renew its LEI, a responsible party shall confirm that the registered information has not changed, and if it has changed, apply for the change to be recorded via My Page. Annual Renewal Fee must be paid as mentioned in the invoice.</u> 	

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<p>6. Expiration (1) Application</p> <p>(2) <u>Registering and publication</u></p>	<ul style="list-style-type: none"> ○ <u>The responsible party must promptly apply for expiration of the LEI to TSE if any of the following apply to the entity:</u> <ul style="list-style-type: none"> ① Legally enforced liquidation or extinction due to merger (for companies) ② Redemption or dissolution (for funds) ③ Any status equivalent to ① or ② ○ <u>Basically, expiration is performed when the company or fund no longer exists, and an annual renewal should generally be performed as long as the company or fund does exist. On the other hand, the procedure for suspension (Refer to 7.) can be taken if the reporting requirements of LEI no longer apply due to changes of investment management policy, even though the company or fund still exists.</u> ○ <u>Required data must be input via My Page on the JPX-LEI portal site and the designated application form for LEI expiration must be submitted in order to apply for expiration of an LEI.</u> ○ <u>A weekday at least five business days after the application date should be selected as the preferred processing date. If insufficient application details are provided, processing on the preferred processing date may not be feasible.</u> ○ <u>Upon completion of the above procedure,</u> TSE swiftly registers the expiration information on the data management system, and publishes it 	<ul style="list-style-type: none"> ○ Representative's seal or signature is required <u>on Expiration Application Form.</u>

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<p><u>7. Suspension</u> <u>(1) Application</u></p> <p><u>(2) Registering and publication</u></p> <p><u>8. Challenges</u></p>	<p><u>through the JPX-LEI portal site.</u></p> <ul style="list-style-type: none"> ○ <u>The responsible party can apply for suspension if the reporting requirements for the LEI no longer apply due to changes in investment management policy even though the company or fund exists.</u> ○ <u>The responsible party shall input the required data via My Page on the JPX-LEI portal site to apply for suspension.</u> ○ <u>A weekday at least five business days after the application date should be selected as the preferred processing date. If insufficient application details are provided, processing on the preferred processing date may not be feasible.</u> ○ <u>Upon completion of procedure, TSE quickly registers the information in the data management system, and publishes it through JPX-LEI portal site.</u> ○ <u>In order to maintain the accuracy and validity of reference data and to avoid duplicate for the same entity, when there are any doubts about the registered LEI or reference data, TSE accepts challenges to the registered data.</u> ○ <u>TSE confirms the details of each challenge to registered data and contacts the LEI registrant to submit an application for change if necessary.</u> 	<ul style="list-style-type: none"> ○ <u>Annual Renewal Fee for any “LAPSED” period must be paid when an LEI is revalidated due to changes in investment management policy.</u> ○ <u>Any party can submit a challenge through the JPX-LEI portal site.</u>

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(2) Payment timing	<ul style="list-style-type: none"> (1) LEI Allocation Fee Fee for initial LEI allocation: ¥20,000 (2) Annual Renewal Fee Annual management fee for renewal: ¥10,000 <p>○ Fees must be paid by the following due date.</p> <ul style="list-style-type: none"> (1) LEI Allocation Fee End of the month following the month of allocation (2) Annual Renewal Fee End of the month preceding the month of Next Renewal Date 	<p>○ In the event that an entity does not pay their fees by the due date, TSE may impose an additional late payment charge.</p> <p>○ <u>In the case of funds, Payment timing for Annual Renewal Fee should be determined individually as per the trustee's intentions.</u></p>
<u>11. Implementation Date</u>	<p>○ <u>This document is implemented from October 24, 2016. However, for entities that have already been registered, it is applicable from the Next Renewal Date.</u></p>	
<u>12. Others</u>	<ul style="list-style-type: none"> ○ <u>Each contract between TSE and an entity shall continue, as long as the entity exists and as long as TSE exists, whichever is shorter.</u> ○ <u>Each contract may terminate in the event of (i) a transfer of the Legal</u> 	

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	<p><u>Entity's LEI to a different Local Operating Unit (LOU) or to Global Legal Entity Identifier Foundation (GLEIF), (ii) the entity abandoning its status as an entity with an LEI, (iii) a deprivation of the LEI due to non-compliance of the entity with requirements in the course of re-validation.</u></p> <ul style="list-style-type: none"> ○ <u>Each contract will terminate with immediate effect for cause in the event of severe or repeated violation of contractual duties, for which no cure is possible, or cure has been refused despite a reasonable cure period.</u> ○ <u>In the event that the Master Agreement of TSE with GLEIF is terminated, this contract will be terminated by TSE, and TSE shall not be liable for any damages related to such termination.</u> ○ <u>Official notifications and information exchanged between TSE and entity should be in Japanese or English.</u> ○ <u>TSE reserves the right to revise these Operational Processes as needed.</u> ○ <u>Each entity is obliged to provide true, full and authentic information to TSE.</u> ○ <u>Each entity is aware that only one single LEI may be requested for an entity, and entity is prohibited from applying for a second LEI at either TSE or any other LOU.</u> ○ <u>Each entity must review the reference data at least once a year to verify its accuracy.</u> ○ <u>Each entity must promptly submit any changes regarding any aspect having an actual or potential influence on the LEI and/or its reference data.</u> ○ <u>Each entity is aware that TSE may be required to change LEI reference data in accordance with mandatory law or LOU rules.</u> 	

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	<ul style="list-style-type: none"> ○ <u>Each entity is aware that issuance and yearly renewal of LEI are subject to requirements established by GLEIF.</u> ○ <u>Each entity is aware that GLEIF reserves the right to request the transfer of the LEI to another LOU.</u> ○ <u>Each entity is aware that it may request a transfer of its LEI to another LOU, or to allow another LOU to request such transfer on behalf of the entity, and that no transfer fee shall be charged.</u> ○ <u>Rights relating to the reference data provided by each entity will be transferred from an entity to TSE.</u> ○ <u>The Tokyo District Court is the court of first instance having exclusive jurisdiction over any and all disputes related to this contract.</u> 	

Concluded